

Pannal and Burn Bridge Parish Council
Meeting to be held in the Function Room of Pannal Village Hall
Start time 7pm on Thursday 3rd September 2026
All meetings of the Parish Council are open to the Press and Public

A G E N D A

- 1/09.26 To receive apologies for absence – to consider for approval reasons for absence submitted by councillors**
- 2/09.26 To receive declarations of interest in the matters to be transacted at the meeting**
- 3/09.26 To consider any applications by councillors for dispensation**
- 4/09.26 Opportunity for public comment for items not on the agenda**
- 5/09.26 To consider for approval the Minutes of the meeting held 9th July 2026**
- 6/09.26 Welcome new councillor, Jon Workman**
- 7/09.26 Signing of Declaration of Interest**
- 7/09.26 Audit & AGAR**
 - a) Review and Approval of AGAR**
 - b) Approval PKF of Invoice**
- 8/09.26 Council Strategy and 3 Year Plan**
- 9/09.26 Council IT**
- 10/09.26 Cllr and Clerk Training**
- 11/09.26 Council Contact Details**
- 12/09.26 Village matters**
 - a) Mill Pond way forward**
 - b) SIDs**
 - c) Speed in Walton Park**
 - d) Xmas lights**
 - e) Litter Pick**
 - f) Events**
 - g) Footpaths**
 - h) Defibrillator**
 - i) Heavy Goods and Construction Vehicles**
 - j) Grounds Work**
- 13/09.26 Finance and Governance**
 - a) Accounting software**
 - b) Pay Roll Administrator**
 - c) Risk & Management Scheme**
 - d) Debit Card Risk Assessment**

Signed: H Pullan – Parish Clerk

e) Proposed Meeting Dates for 2027

14/09.26 Monthly finance:

- i) The current account and bank statement on 3rd September were approved by email and signed off by Cllrs Hayes, Farrar and Phipps
- ii) Councillors to sign off Lloyd's printout with Parish Council accounts reconciliation
- iii) The payment of invoices and expense claims received at 3rd September were approved by email and signed off by Cllrs Hayes, Farrar and Phipps
- iv) Clerks Wages & Pension x2, Microsoft £12.10 x2, Storage King £208.00 x2 , Coop £0.85, VisionICT £86.53, SLCC £168.00, PKF £378.00, Synergy Outdoors £942, Liz Brown £23.95, Storage King £37.32, HMRC £1265.78, Directions Planning £360.00, Athelo £100.00
- v) Cllrs approved and signed the queried invoice from Directions Planning from July
- vi) Above invoices to be signed off by councillors