

Pannal and Burn Bridge Parish Council
Meeting to be held in the Function Room of Pannal Village Hall
Start time 6:30pm on Thursday 9th July 2026
All meetings of the Parish Council are open to the Press and Public

Minutes

Present: Chair-Cllr Hayes, Vice Chair-Cllr Cobb, Cllrs Farrar, Rossi, Phipps and Sharkey

1/07.26 To receive apologies for absence – to consider for approval reasons for absence submitted by councillors

All present.

Cllr Sharkey arrived late at 18:45

Cllr Rossi left early at 20:15

2/07.26 To receive declarations of interest in the matters to be transacted at the meeting

There were none

3/07.26 To consider any applications by councillors for dispensation

There were none

4/07.26 Opportunity for public comment for items not on the agenda

There were none

5/07.26 To consider for approval the Minutes of the meeting held 11th June 2026

Resolved. Signed by Cllr Hayes

6/07.26 New Councillor Update

The Parish Council received 3 applications for the vacant position on the council.

Cllrs discussed the skills of the candidates and the needs of the council.

7/07.26 Election of New Councillor

Cllrs voted by a show of hands and Cllrs unanimously elected JW. It was commented that his skills and professional background would enhance the council's knowledge and skill base and best suit areas of focus at this current time

8/07.26 Audit & AGAR

The Clerk reported that auditors have returned queries which have been answered. The Council is awaiting a final response; rolling over the process is permitted as no negative feedback has been received.

9/07.26 Neighbourhood Plan Priorities

Neighbourhood plan priorities and Council Strategy, 3-year plan (11.07.26 c) were discussed at the same time

The Council expressed a desire to move beyond using the Neighbourhood Plan only for planning applications and instead use it to drive proactive delivery. Chair suggested that the council produce a three-year plan setting out the Council's objectives and priorities for the period, which would include Neighbourhood Plan priorities. Councillors to propose priorities ahead of the next meeting.

Cllrs stated they wanted to create a working relationship with neighbouring parish, Beckwithshaw, and Harrogate Town Council.

Signed: H Pullan – Parish Clerk

10/07.26 Village matters

a) Mill Pond way forward

Cllr Phipps reported that the parishioner who believes he is the chair of the Mill Damn Association, and his neighbour who is not a member of the MDA, are scheduled to meet with legal representatives in the week following the Council meeting. They are seeking to clarify if the MDA remains in existence and what the legal ownership position of the mill pond is currently.

Members stated that, if the Association is found to still exist and continues to accept responsibility for the mill pond, residents will be advised that any concerns regarding its condition should be directed to the Association rather than the Parish Council.

Members also noted that the question of funds will be considered when the position on ownership is understood, and the parish council remains committed to working with residents (and the association) to restore the pond for the benefit of the parish if possible.

b) Parking

Clerk reported double yellows near the school were recently repainted.

The Council discussed proposing time-restricted no park zones to prevent safety issues during school drop-off. Cllr Phipps will meet with the school head to discuss reminders to parents and the potential use of the community car park.

Harrogate Parking Enforcement team have said they will come and view the parking with cllrs after the school holidays.

c) SIDs

three of the six SIDs have been reprogramed to remove the emojis and to flash the speed limit when it is exceeded. The others will have to be reprogrammed via Bluetooth so this will be arranged for a future date. The SID on Walton Park will be removed now that the council have succeeded in getting a larger storage unit.

d) Xmas lights

Cllrs discussed the removal of the xmas lights and tree next to the church. Clerk reported a quote of over £2000 was received to remove the lights and put them on a different tree. The cost is so high due to the need of a cherry picker. Cllrs questioned whether the cost represented good value, noting that it may be more economical for the tree to be felled with the lights still attached. It was agreed that North Yorkshire Council should be approached to request that they either remove the lights as part of the felling operation or meet the associated costs, given that they had determined the tree to be unsafe.

Members also discussed the power supply for this year's Christmas lights. The possibility of connecting the displays to the church's electricity supply was considered, with the understanding that the Parish Council would reimburse the church for the electricity used during the display period. Owing to the ongoing uncertainty regarding the power supply, it was agreed that no additional Christmas light installations would be undertaken at this time.

e) Grounds Person

The Council considered three quotations received for grounds maintenance. Following discussion, Members agreed to appoint Hedgehog Outdoor to undertake an initial blitz of certain areas, with the

Signed: H Pullan – Parish Clerk

work to be reviewed thereafter to assess the standard and extent of the service provided. Council agreed an initial payment of £950

f) Gym Equipment

Cllrs received 3 quotes on top of the initial quote from the servicing company. Cllrs resolved the quote from Synergy Outdoors

11/07.26 Finance and Governance

a) Income & Expenditure Budget for 2026-2027 – Quarterly Update

Cllrs had a quarterly update of the current spending of the council for the financial year April 2026 – March 2027. Clerk highlighted that the council has had lots of changes since the budget had been created and suggested that the council reallocate the budget spending.

Cllrs approved the spend reallocation

b) Council Savings Account

Cllrs approved opening an instant access savings account and Fixed noticed savings account.

c) Council strategy and 3-year plan

Discussed in minute 9/07.26

12/07.26 Monthly finance:

- i) **The current account and bank statement on 9th July were approved by email and signed off by Cllrs Hayes, Farrar and Phipps**
- ii) **Councillors to sign off Lloyd's printout with Parish Council accounts reconciliation**
- iii) **The payment of invoices and expense claims received at 9th July were approved by email and signed off by Cllrs Hayes, Farrar and Phipps**
- iv) **Clerks Wages & Pension, Microsoft £12.10, Storage King £143.74, Coop £0.85, BHF £18.99, ICO £47.00, Pannal Village Hall £156.00, Directions Planning £360**
- v) **Above invoices to be signed off by councillors**
Cllrs quarried the cost of Directions Planning invoice and asked for it to be checked and confirmed by sender.