

Pannal and Burn Bridge Parish Council
Meeting to be held in the Function Room of Pannal Village Hall
Start time 8.00pm on Wednesday 13th May 2026
All meetings of the Parish Council are open to the Press and Public

A G E N D A

- 1/05.25 Election of Chair and Vice Chair for the 2026 / 2027 session**
2/05.25 Receive and sign the Chair's declaration of office
- 3/05.26 To receive apologies for absence – to consider for approval reasons for absence submitted by councillors**
- 4/05.26 To receive declarations of interest in the matters to be transacted at the meeting**
5/05.26 To consider any applications by councillors for dispensation
6/05.26 Opportunity for public comment for items not on the agenda
- 7/05.26 To consider for approval the Minutes of the meeting held 9th April 2026**
- 8/05.26 To consider / affirm membership of committees and approve relevant Terms of Reference**
- 9/05.26 Annual Meeting**
- 10/05.26 Village matters**
- a) Mill Pond way forward**
b) Village Way Forward – Cllr John Mann
c) Yorkshire Water
- 11/05.26 Finance and Governance**
- a) Data Protection Policy**
b) Councillor profile updates on the website
c) New councillor update
d) To consider the Accounting Statements for the annual return 2025/2026
e) To approve Accounting Statements for the annual return 2025/2026
f) Risk Management Policy
g) Financial Risk Assessment Policy
h) General Privacy Notice
i) Risk Management Scheme
j) Reserves Policy
k) Risk Assessment & Risk Management Policy
l) Internal Controls Checklist
m) Code of Conduct
n) Income and Expenditure Budget for 2026-2027
o) Confirm Regular Payments
p) Review Internal Audit & AGAR
q) Confirm membership – YLCA and adding SLCC for £215pa
r) To approve dates for the Exercise of Public Rights 2026

12/05.26 Monthly finance:

- i) The current account and bank statement on 13th May were approved by email and signed off by Cllrs Hayes, Farrar and Phipps
- ii) Councillors to sign off Lloyd's printout with Parish Council accounts reconciliation
- iii) The payment of invoices and expense claims received at 13th May were approved by email and signed off by Cllrs Hayes and Farrar
- iv) Clerks Wages & Pension, Microsoft £12.10, Coop £2.35, Inspire IT £40.00, Litemania £2145.00, YLCA £35.00, Post Office £12.28, VisonICT £30, SLCC £215, Storage King £143.74, Expenses £23.80, CloudyIT £48.00, Aletho Property Services £287.89, Post Office £12.28
- v) 1st Precept of £19591.50 was received
- vi) Above invoices to be signed off by councillors