

Pannal and Burn Bridge Parish Council
Meeting to be held in the Function Room of Pannal Village Hall
Start time 7.00pm on Thursday 12th June 2025
All meetings of the Parish Council are open to the Press and Public

Agenda

1/06.25 To receive apologies for absence – to consider for approval reasons for absence submitted by councillors

2/06.25 a) To receive declarations of interest in the matters to be transacted at the meeting and b) for previously absent councillor to amend / confirm their Register of Interests

3/06.25 To consider any applications by councillors for dispensation

4/06.25 Opportunity for public comment for items not on the agenda – *Members of the public are invited to address the council on any matter over which it has power, for a maximum of three minutes. Those wishing to speak on an item which is on the agenda may be invited to speak at the beginning of that item.*

5/06.25 To consider for approval the 1) Minutes of the Planning Committee meeting together with the Annual Meeting of the Parish Council held 8th May 2025 and 2) Minutes of the Annual Parish Meeting held 15th May 2025

6/06.25 To report back regarding attendance at 9th June YLCA Harrogate Branch meeting at the Council Chambers, Harrogate (Cllrs El Sharkey and Steve Cobb)

Finance and Governance:

7/06.25 To receive and note the Internal Audit report with consideration of any auditor recommendations

8/06.25 To approve and sign Section 1 of the AGAR – Annual Governance Statement 2024-2025

9/06.25 To approve and sign Section 2 of the AGAR – Accounting Statements 2024-2025

10/06.25 Confirmation of dates for the exercise of Public Rights (Monday 16th June-Monday 28th July 2025)

11/06.25 To consider nomination of a councillor to annually review council assets

- i) Notice of annual Sportsafe inspection of adult gym equipment (20th June) last year cost of £99
- ii) Receipt of regular gym equipment inspection checks undertaken by Cllr El Sharkey
- iii) Cllr Steve Cobb to a) undertake the required annual asset review and report to council and b) to undertake the PVH defibrillator check in the event of Circuit notification of malfunction

12/06.25 Annual (regular) Contracts and Obligations 2025-26 (for approval and signature)

Village matters:

13/06.25 Communication with parishioners (confirmation of 30 new subscribers from recent community events and with an additional 4 receiving hard copies)

14/06.25 The Neighbourhood Plan – a) notification of CIL monies to be received, b) summer parish walk and c) discussions arising from meeting with Banks land developer on Whinney Lane

15/06.25 Grit Bin parish locations

16/06.25 Consideration of duck pond

17/06.25 Monthly finance:

- i) The current account and bank statement at 12th June were approved by email and signed off by Cllrs Burrell, Permain and Farrar
- ii) Councillors to sign off Lloyd's printout with Parish Council accounts reconciliation
- iii) The payment of invoices and expense claims received at 12th June were approved by email and signed off by Cllrs Burrell, Permain and Farrar and which included clerk's June salary £1,322.09 (plus 15 extra hours agreed at 8th May meeting) / D J Dent Family Fun Day music provision £400 / Internal Audit £500 / VisionICT website development £1,020 / Reimburse Cllr expenses £26.45 / Reimburse clerk expenses for plus mileage 2xtrips £27+Microsoft No 9 invoice £12.36+ICO Renewal £52+£63.50 thank you gifts+refreshments for parishioner meeting £6.65
- iv) Above invoices to be signed off by councillors
- v) Annual consideration and resolution to continue payment by BACs to the council's creditors
- vi) Consideration regarding any need for additional clerk's hours

18/06.25 Date and time of the next Council Meeting - Thursday 10th July 2025 at 7.00 pm

Jane Marlow

Signed by the Parish Clerk

(can be contacted via email parishclerk@pannalandburnbridge-pc.gov.uk)

6th June 2025