

Pannal and Burn Bridge Parish Council

Meeting to be held in the Function Room of Pannal Village Hall

Start time 7.00pm on Thursday 12th December 2024

All meetings of the Parish Council are open to the Press and Public

Agenda

1/12.24 To receive apologies for absence – to consider for approval reasons for absence submitted by councillors

2/12.24 To receive declarations of interest in the matters to be transacted at the meeting

3/12.24 To consider any applications by councillors for dispensation

4/12.24 Opportunity for public comment for items not on the agenda – *Members of the public are invited to address the council on any matter over which it has power, for a maximum of three minutes. Those wishing to speak on an item which is on the agenda may be invited to speak at the beginning of that item.*

5/12.24 To consider for approval the Minutes of meeting held 7th November 2024

6/12.24 Consider potential allotment site (commuted sum allocation £9,665)

7/12.24 Updated parish bench report

8/12.24 Way forward regarding website update

9/12.24 Village matters:

- a) Crimble Meadows** i) update regarding additional drainage in the location of Allen Wood, ii) awaiting response regarding a meeting with NYC's Tree and Woodlands Manager regarding possible placement of additional trees
- b) Carols on the Green** – confirmation of arrangements / consideration of Tewit Youth Band donation / charity choice
- c) Christmas lights: provision by Lumalite** – any update
- d) Current parking arrangements in the vicinity of PVH**

10/12.24 Law and Governance – consideration of amended annual Contracts / Obligations

11/12.24 Neighbourhood Plan training – Directions Planning provision: Monday 13th January 2025 6-9pm in PVH's Committee Room

12/12.24 Finance:

- i) The current account and bank statement at 12th December were approved by email and signed off by Cllrs Burrell and Farrar
- ii) The payment of invoices and expense claims received at 12th December were approved by email and signed off by Cllrs Burrell and Farrar and which included clerk's December salary £737.40 / reimburse clerk expenses for £199.97 / YLCA Councillor Training £70.20 / Viking stationery £20.89 / Litemania VAT element £960.16 / HMRC quarterly payment £642.00 / DeSigns banner date adjustment £20.00 / InSpirit IT laptop provision £510.00 / Cllr Burrell expenses £30.00 / NYC elec.column provision PGreen £1,715.54
- iii) Above invoices to be signed off by councillors together with spreadsheet bank reconciliation
- iv) Consideration regarding any need for additional clerk's hours

13/11.24 Date and time of the next Council Meeting - Thursday 9th January at 7.00 pm

Jane Marlow

Signed by the Parish Clerk 6th December 2024