

Pannal and Burn Bridge Parish Council

Staff Committee Meeting

To be held in the Function Room, Pannal Village Hall
start time: 6.00pm on Thursday, 12th December 2024

A G E N D A

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Consider / resolve draft Terms of Reference (attached)
- 4 Consider and agree meeting dates for 2025
- 5 Review current Clerk / RFO contract (attached)
- 6 Consider the following (attached) policies (also attached YLCA Policy List: pages 9&10 re HR elements):
 - i) Equal Opportunities Policy (adopted May 2021)
 - ii) Grievance Policy (DRAFT)
 - iii) Disciplinary Policy (DRAFT)
 - iv) Sickness & Absence Policy (DRAFT)
- 7 Future meeting agenda item /s
- 8 Date of next meeting

J Marlow
Parish Clerk
6th December 2024