

Minutes of the Pannal and Burn Bridge Parish Council Meeting

held in the Function Room of Pannal Village Hall

7.00pm on Thursday 8th December 2022

All meetings of the Parish Council are open to the Press and Public

Present: Cllr Howard West (Chairman) and councillors Dave Oswin, Cathy Burrell, Steve Cobb, Cliff Trotter and Andrew Farrar

- 1) Apologies (with authorisations) for absence** – retrospective apologies provided by Cllr John Mann.
- 2) Declarations of interest** – there were none.
- 3) Opportunity for public comment for items not on the agenda** – confirmation was given that a) the recently ordered Speed Indicator Device had been delivered and b) after much dialogue with HBC the only site for a new bin would be on Malthouse Lane rather than the preferred location near the Cricket Club.
- 4) Approval of Minutes of 10th November 2022** – these were APPROVED and signed.
- 5) Consideration of presentation by attendant parishioners regarding a potential “country park” initiative** – thanks were expressed to the parishioners for their provision of a proposal together with location maps which they confirmed had been given outline approval by Wallace Sampson, HBC Chief Executive, Cllr Richard Cooper (HBC) and Cllr John Mann (NYCC). Councillors were in agreement with the initiative it having been mooted in various forms and from diverse groups over a number of years and also by the Parish Council and within their recently submitted Neighbourhood Plan. After some discussion and clarification provided, it was agreed that a proposal be submitted by the Parish Council, and incorporating the proposal as modified, to those persons at HBC.
- 6) Neighbourhood Plan – a) SG minutes dated 31st October and 21st November 2022, were noted b) confirmation of NP document submission to HBC 22nd November with receipt by HBC 25th November** – councillors expressed their thanks and appreciation to Cllr Cathy Burrell for her chairmanship of the Steering Group and her constructive drive resulting in the NP submission.
- 7) To consider councillor input to HBC’s consultation for NYC “Let’s talk. . Money”** – after consideration it was decided not to participate in this consultation given that the parameters of the questions posed were overbroad and consequently not meaningful.
- 8) Consideration of draft Parish Council “Community and Resilience Plan”** – it was agreed that a working group (consisting of Cllrs Andrew Farrar and Steve Cobb together with the clerk) be set up in the New Year to further progress this plan.
- 9) 2023 / 2024 Parish Council Precept setting** – a 2% increase on the banded Precept (from current year’s figure of £37,630) was agreed at a figure of £38,848. Clerk will duly inform HBC of this requirement.
- 10) Confirmation of arrangements for Carols on the Green** – clerk confirmed arrangements made with provision costs falling under the Local Government Act 1972 S.145 (Entertainment and the Arts).
- 11) Any update regarding meeting with Cllr K Duncan (NYCC) re Western Arc infrastructure** – Chairman was pleased to confirm that Cllr Keane Duncan, in response to the Parish Council’s request, will attend a meeting in Pannal Village Hall early January 2023. It was also noted that the Parish Council had indeed conformed to the local government guidelines on publicity in that it had published

an even-handed report by including comments from Cllr Duncan on its website and had cross-referred to this in its newsletter as well as the motion from the Constituency Committee as previously reported.

12) Finances

- a. To note increase in National Joint Council salary rates with effect from 1 April 2022 and agree appropriate payment, with back pay, to clerk – Cllrs West, Oswin, Burrell and Farrar agreed by email.
- b. The current account and bank statement as at 8th December 2022 were approved by email and signed off by Cllrs West, Oswin, Burrell and Farrar.
- c. The payment of invoices and expense claims received at 8th December were approved and signed off by Cllrs West, Oswin, Burrell and Farrar by email and which included Zoom monthly subscription £14.39 / Dropbox monthly subscription £9.99 (power under LGAct 1972 S.142) / salary and backpay gross £1715.76 / PVH room hire £39 / CoTG provision £52.53 (power under LGAct 1972 S.145) / printer cartridges £92.78 / YLS Christmas 2022 light provision £2541.60 (power under LGAct 1972 S.145)
- d. In addition, and subsequent to the meeting, expenses were approved (as above) in the sum of £269.07 (relating to CotG provision: LGA 1972 S.145) / Horticap donation £206.50 / TYBand donation £100 / Truvelo SID provision £4,219.20 (LGA 1972 S.137 approved at meeting dated 13 Oct 22)
- e. It was noted that some expenditure can take too long to be reimbursed to councillors. Clerk will draft an Expenses Policy for consideration at the January 2023 meeting.

Date of next meeting – Thursday, 12th January, 2023 at 7pm (Planning Committee meeting start 6.30pm)

Jane Marlow
Parish Clerk
13th December 2022